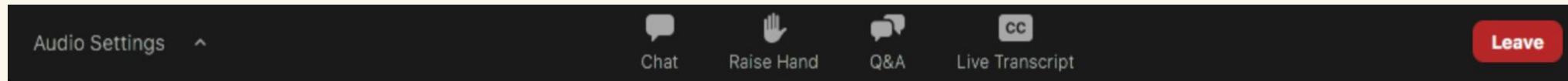


# Learn about MassHire Young Adult Career Center Services

*mefa*<sup>®</sup>

## How to Participate



The *Audio Settings* allow you to control the volume levels

Use the *Raise Hand* feature if you need to get the presenter's attention

Use the *Live Transcript* feature if you want to see closed captions

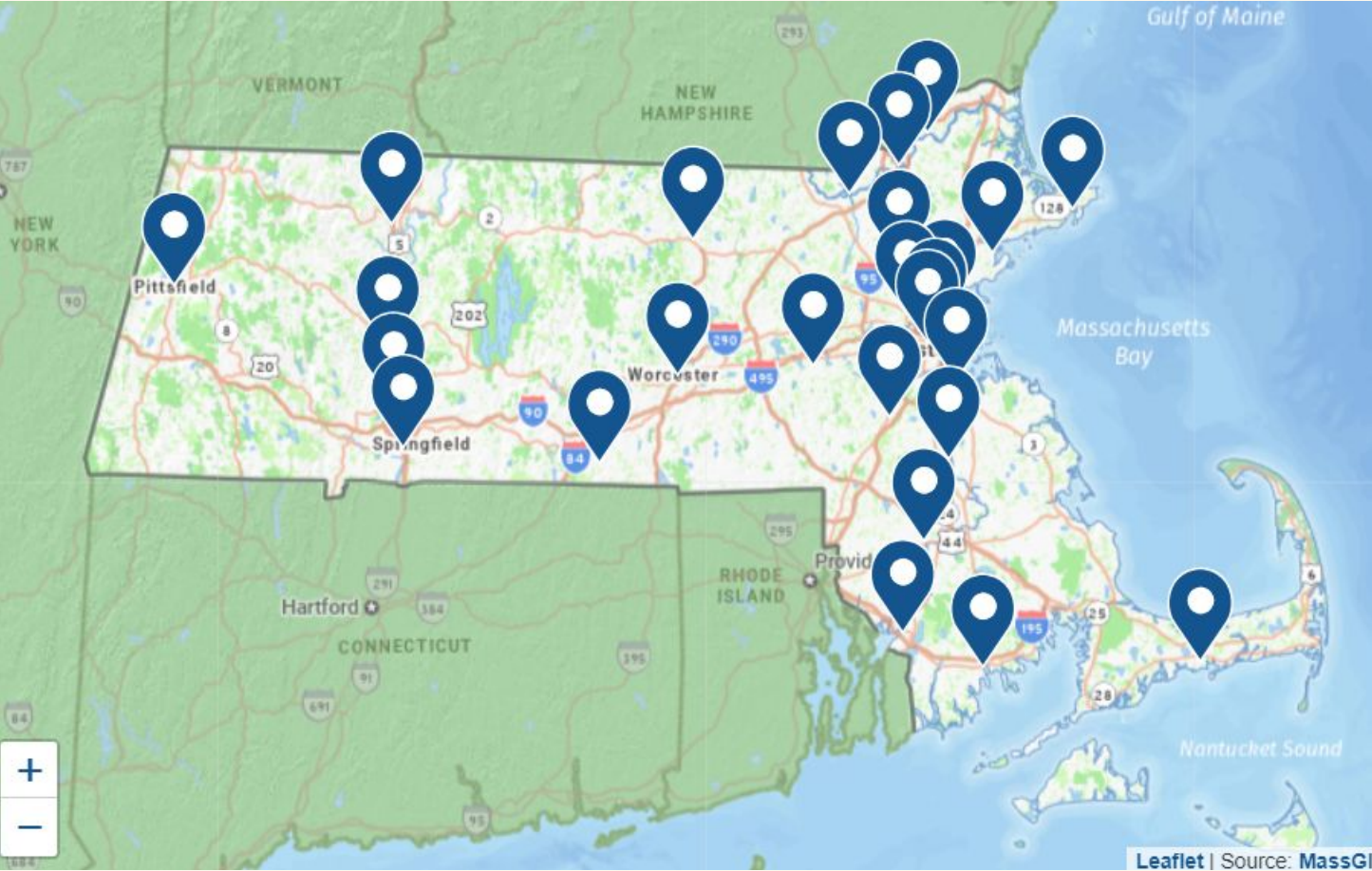
Click *Leave* to exit the webinar

The *Chat* feature is disabled. To communicate with the host, please use the *Q&A* section

Have a question during the webinar? Type it in the *Q&A* section

- MassHire Workforce Boards- 16 Workforce Boards govern Career Centers across the state
- MassHire Career Centers serve as a vital link between workers and employers to bring about economic opportunity. Career Centers are helping put Massachusetts' citizens back on the payroll, one person and one job at a time.

# MassHire Locations



# MassHire Locations

- MassHire Attleboro Career Center
- MassHire Berkshire Career Center
- MassHire Boston Career Center
- MassHire Cape & Islands Career Center
- MassHire Fall River Career Center
- MassHire Framingham Career Center
- MassHire Franklin Hampshire Career Center- Greenfield and Northampton
- MassHire Greater Brockton Career Center
- MassHire Greater Lowell Career Center
- MassHire Greater New Bedford Career Center
- MassHire Metro North Career Center- Cambridge, Chelsea, Woburn,
- MassHire North Central Career Center
- MassHire North Shore Career Center- Gloucester and Salem
- MassHire Northwood Career Center
- MassHire Plymouth Career Center
- MassHire Quincy Career Center
- MassHire Southbridge Career Center
- MassHire Springfield Career Center
- MassHire Tauton Career Center
- MassHire Worcester Career Center

## The Same But Different

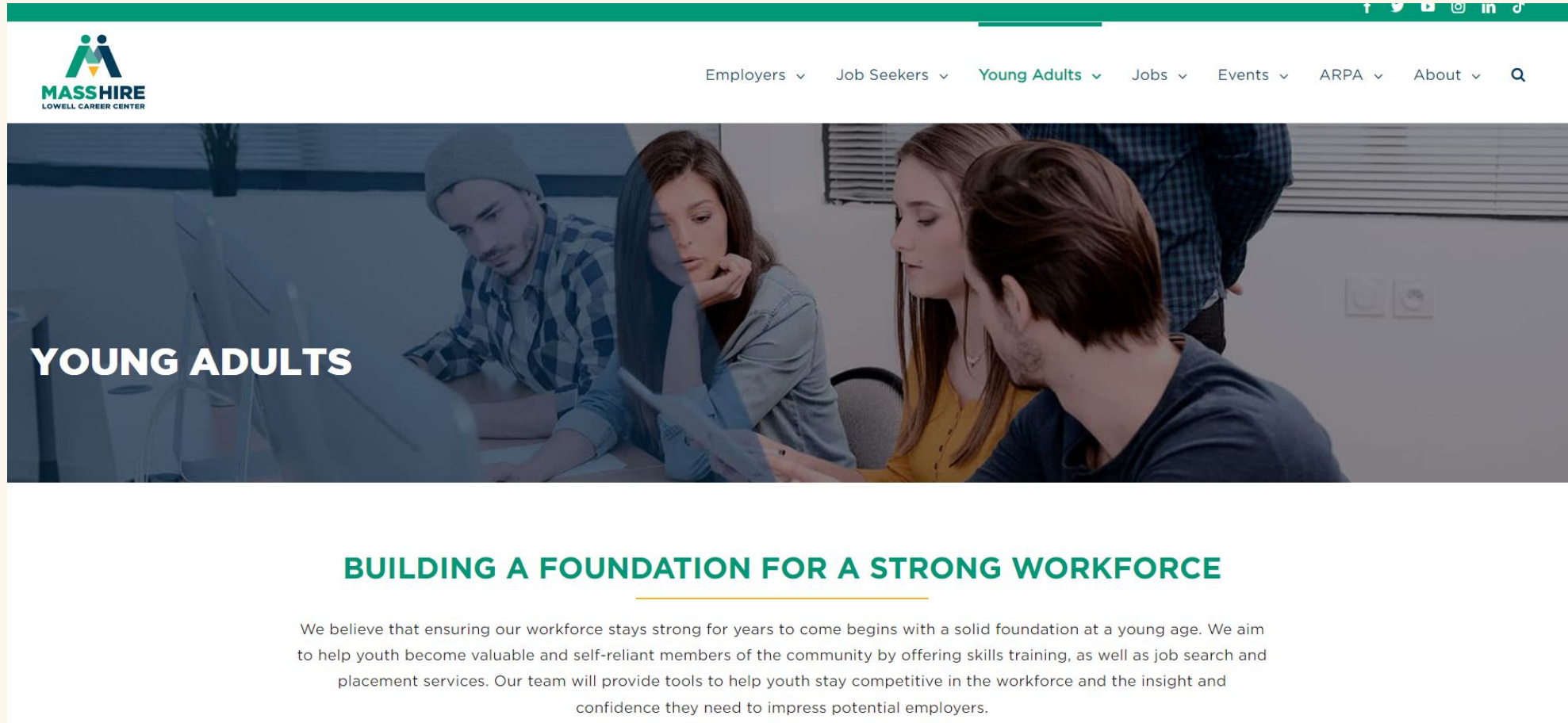
MassHire Career Centers operate differently based on:

- The Service Delivery Area
  - The area's regional blue print
  - The grant funding they write for and receive
  - The amount of moneys allocated under government line items.
  - The capacity of the center
- The MassHire Brand is meant to be more recognizable across the state but this can cause confusion as what is available in one location could not be available in another.

## The Greater Lowell Force Area

- The MassHire Lowell Career Center is part of the Massachusetts One-Stop Career Center System serving the communities of Billerica, Chelmsford, Dracut, Dunstable, Lowell, Tewksbury, Tyngsborough and Westford. The Lowell Career Center operates under the direction of the City of Lowell and is chartered by the MassHire Greater Lowell Workforce Board. Through this model, local employment and training services have been consolidated to build a strong workforce development system
- We are charged with overseeing and implementing workforce development initiatives throughout the Workforce Investment Area. Board members offer a wide range of skills and experience and include representatives from local businesses, educational Institutions, Community Based Organizations, labor unions, governmental agencies, economic development bodies, and Chambers of Commerce.

# MassHire Lowell Young Adult Career Center



The image is a screenshot of the MassHire Lowell Career Center website. At the top left is the logo for MASSHIRE LOWELL CAREER CENTER, featuring two stylized human figures in green and blue. To the right of the logo is a navigation menu with the following items: Employers, Job Seekers, Young Adults (highlighted in green), Jobs, Events, ARPA, and About. A search icon is located at the end of the menu. Below the navigation is a large banner image showing four young adults (three women and one man) sitting around a table, looking at a laptop and documents. The text 'YOUNG ADULTS' is overlaid on the left side of the banner in white, bold, uppercase letters. Below the banner is a section with the heading 'BUILDING A FOUNDATION FOR A STRONG WORKFORCE' in green, bold, uppercase letters, underlined. Below the heading is a paragraph of text: 'We believe that ensuring our workforce stays strong for years to come begins with a solid foundation at a young age. We aim to help youth become valuable and self-reliant members of the community by offering skills training, as well as job search and placement services. Our team will provide tools to help youth stay competitive in the workforce and the insight and confidence they need to impress potential employers.'

## YOUNG ADULTS

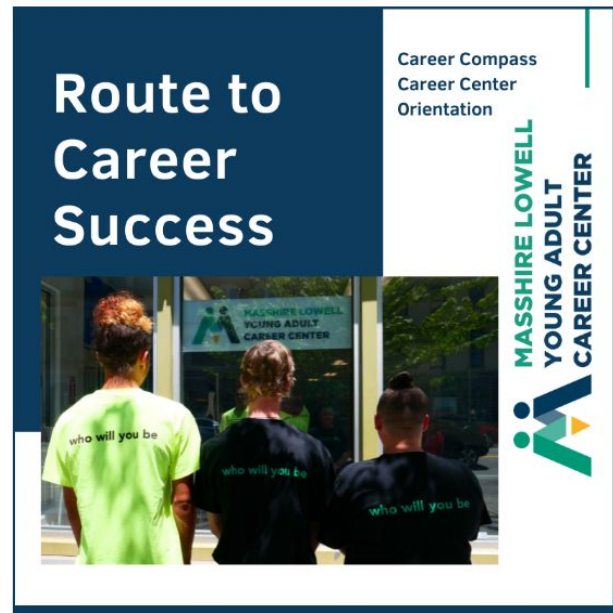
### **BUILDING A FOUNDATION FOR A STRONG WORKFORCE**

We believe that ensuring our workforce stays strong for years to come begins with a solid foundation at a young age. We aim to help youth become valuable and self-reliant members of the community by offering skills training, as well as job search and placement services. Our team will provide tools to help youth stay competitive in the workforce and the insight and confidence they need to impress potential employers.



# Lowell Young Adult Career Center

Founded officially in 2021, the Young Adult Career Center in Lowell is one of less than a handful of centers across the state that caters to young people.



Route to Career Success

Career Compass Career Center Orientation

MASSHIRE LOWELL YOUNG ADULT CAREER CENTER

who will you be

who will you be

who will you be

## Career Compass- Young Adult Career Center Orientation

Have you wanted to become a member of the Young Adult Career Center but you aren't sure where to start? This is your first step to gaining access to employment professionals, job opportunities and work programs. Join us to become a member and learn about all the ways you can work towards your future goals with us.

Please create an account on Mass JobQuest prior to registering for this event. Use your Job Seeker ID when registering.

- Tuesday, December 19, 5:00 pm to 5:45 pm
- Friday, December 22, 10:00 am to 10:45 am

To register for this Young Adult event, please submit the form below:

[Young Adult Career Compass](#)

## Services Provided at the MHLYACC

We provide job search and career research assistance for youth ages 14 through 24 who live in Greater Lowell. We also offer a wide-variety of programs, events and resources.

### **SPECIALIZED EVENTS**

Financial Education

Drop-in Nights

Entrepreneur Evenings

Soft Skill Building

### **JOB SEARCH SKILL BUILDING**

Work Readiness

Resume Writing

Career Exploration

Interview Skills

### **RESOURCE ROOM**

- Job Search Assistance
- School Research
- Occupational Exploration
- Computer Access
- Resume Writing
- Phones, Fax & Copier

## Specialized Programs

- Work Experience Programming- in FY23 between 450 and 550 young people will gain exposure to work and training opportunities while making wages between \$16.25 and \$18.75 per hour.
- Pre-Employment Transition Services- Specialized light touch programs for young people on 504's or IEPs at 7 local schools
- Young Parent Program- High School Equivalency, life skills, occupational training and job search assistance for young parents

## Specialized Programs Continued

- Skill Up- Workforce Readiness and skills attainment for young people committed to DYS
- Pathways Coaching- In school services for alternative and charter high schools to coach young people along in their careers during the school day
- Workforce Innovation and Opportunity Act- Out of School Youth Program for young people who are between 16-24 years of age

## How to Contact Us

By phone: (978) 458-2503

Online: [www.masshirelowellcc.com/youth](http://www.masshirelowellcc.com/youth)

On Facebook: MassHire Lowell Young Adult Career Center

### Hours:

- Monday, Wednesday and Thursday 8:30am-4:30pm
- Tuesday 8:30am-8:00pm
- Friday 8:30am-12:00pm

# Young Adult Career Center Services

MassHire Downtown Boston Career Center



# Meet Our Team

## MEET THE TEAM



**Adoni Cruz**  
Career Navigator



**Brianna McLaren**  
Career Navigator



**Dare Adegbesan**  
Outreach Specialist



**Emily MacMillan**  
Program Manager



**Kheisha Reid**  
Career Navigator



**Kyle Johnson**  
Employer Engagement  
Specialist



**Lisha Omoroghomwan**  
Outreach Specialist



**Natasha Goss**  
Director of Career  
Center Programs

# Vision Statement



To create a vibrant hub for young adults to explore careers, find engaging employment, and start to build a strong economic foundation.





# Our Current Services

- Career Resource Center
- 1:1 Career Coaching
- Educational Webinars
- Job Fairs and Employer Panels
- “Who Is Hiring Now” Job Board
- Warm Referrals to Boston-Area Employers
- Financial Education and Coaching
- Training Programs and Training Grants (WIOA)
- Young Adult Career Center Services
- Veterans’ Services
- RESEA Program (in partnership with the DUA)

# The Offerings: One-on-One Support



A team of Career Coaches who build relationships both via zoom and in-person and provide high-touch services including: individualized career plans, resume development, financial education/exploration, etc.

# Assessment Services

myskillsmyfuture.org/default.aspx?zipcode=02119&radius=25&workPref=0

Home ADP Home - MassHire D... Calendly Sharepoint OYEA Coaching Resources



- 1 Tell us a job you've had.
- 2 We'll find careers with similar skills.
- 3 Pick a career and explore!

**Build a bridge to your new career.**

Enter your current or past job.

**FIND MY CAREER MATCHES**

Already know the career you want to explore? [Select a Career](#)

MassHire Career Information System English Sign O

**MASSHIRE** [Self-Surveys](#) [Careers](#) [Education](#) [Employer](#)

<p><b>CCI Quick Pic</b></p> <p>Use images to help you find career clusters that match your interests.</p>	<p><b>Career Cluster Inventory (48)</b></p> <p>Find out which career clusters match your interests.</p>	<p><b>Entrepreneurial Assessment</b></p> <p>See if self-employment is a good fit for you.</p>
<p><b>Interest Profiler</b></p> <p>Discover work areas that match your interests.</p>	<p><b>Learning Styles Survey</b></p> <p>Identify the ways that you learn best.</p>	<p><b>Occupation Sort</b></p> <p>Learn more about your work preferences.</p>
<p><b>Reality Check</b></p> <p>Find out how much money you need for the lifestyle you desire.</p>	<p><b>Work Importance Locator</b></p> <p>Prioritize your workplace needs and values.</p>	<p><b>Workplace Employability Skills</b></p> <p>Evaluate your employability skills.</p>

**Free Personality Test**

NERIS Type Explorer®

<p><b>Complete the Test</b></p> <p>Be yourself and answer honestly to find out your personality type.</p>	<p><b>View Detailed Results</b></p> <p>Learn how your personality type influences many areas of your life.</p>	<p><b>Unlock Your Potential</b></p> <p>Grow into the person you want to be with your optional Premium Suite.</p>
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You regularly make new friends.

Agree        Disagree

**HOLLAND CODE CAREER QUIZ**

Accurate, Free Test to Find Your Ideal Career



# Career Exploration

- Engage with Interest Inventories and Occupational Assessment tools
- “Meet” with representatives from different sectors, both vocational training programs and industries
- Virtual Reality Career Exploration



# Professional Portfolio Coaching

Daniel Gomez  
Boston, MA 02110 | 123-456-7890 | dgomez@email.com

## FOOD SERVICE PROFESSIONAL

Customer Service | POS Systems | Food Preparation  
ServSafe Food Handler | OSHA Certified

Bilingual (English / Spanish) Food Service Professional with extensive experience in the fast-paced food service industry. Recognized for excellent customer service with several Employee of the Month awards.

## WORK HISTORY

**TEAM MEMBER**, February 2018 – May 2022

DELUXE LUNCHEONETTE, Boston, Massachusetts

- Prepared 100+ sandwiches during 2-hour lunch shift in company's busiest location while applying safe food handling practices in compliance with regulations
- Handled up to \$5,000 in cash and credit/debit transactions per day using the POS system
- Earned Employee of the Month award for providing outstanding customer service; only Team Member out of 20 to receive that recognition 3 times in one year
- Trained 8 team members

**BARISTA**, November 2014 – January 2017

COFFEE CAFE, Boston, Massachusetts

- Greeted customers, took orders, and prepared food and beverages, serving an average of 100 customers per day
- Handled up to \$2,000 in cash and credit/debit transactions per day using the POS system
- Generated up to \$100 per day in additional food sales by suggesting menu items to customers
- Maintained sanitary environment by cleaning counters, workstations, and dining areas
- Unpacked supplies and stocked shelves

## EDUCATION & CREDENTIALS

SERVSAFE FOOD HANDLER, 2021



Joseph Johnson  
123 Career St. Boston, MA 02110  
[joehjohnson123@gmail.com](mailto:joehjohnson123@gmail.com)  
555-123-4567

August 1, 2022

Dr. Michael Davis  
Boston Children's Hospital  
Emergency Medicine Department  
300 Longwood Ave  
Boston, MA 02115

Dear Dr. Michael Davis,

Cultivating trust and providing high quality care to children and their families has been the focus of my career for the past 10 years. As a nursing assistant in both urgent and primary care settings, I have consistently developed excellent rapport with patients, worked to improve and streamline the patient experience, and served as an indispensable member of the clinical team. I recently finished my nursing degree, and I am excited about the opportunity to apply my skills as a Registered Nurse in the Boston Children's Hospital Emergency Medicine Department.

In my previous roles, I was known for my ability to maintain a calm and efficient presence, even in stressful and sometimes chaotic situations. As a nursing assistant at Mass General Brigham Urgent Care, I would see up to 60 patients a day. After being on the job for only a few months, I created and instituted a new system for preparing the exam rooms and completing the initial



# Exploration Coaching

- Researching and applying to free and low-cost training programs
- Labor market information and career prospects
- Employer partnerships that already exist within MassHire
- And more!



# Employer Partnerships and Referrals

JOIN THE TALENT MATCH PORTAL

The Industry Pages below are updated regularly to include jobs that employers are especially eager to fill, as well as special events, workshops and training opportunities that are relevant to the sector. Visit these pages often for updates!

HEALTHCARE

TRADES

FINANCE

RETAIL

SECURITY

FOOD SERVICE

HUMAN SERVICES

LEISURE

MANUFACTURING

HOSPITALITY

INFORMATION TECHNOLOGY

GOVERNMENT

- Dedicated staff member who works closely with MHDB Career Center Employer Engagement Team to identify job opportunities and assist with applications
- Employer partnerships that offer both entry level and career pathways (Hospitals, Municipalities, CVS)

# Training Programs: Some Examples

Per Scholas

JVS

City Academy

Resilient Coders

Boston Children's  
Hospital  
Workforce  
Initiatives



# Employer Connections: Some Examples



## Hot Jobs

- Brigham & Women's Hospital - Central Processing Director Manager of Operations - Boston - 9/27/23
- 2Life Communities - All positions including Care Coordinator, Development, and Property Manager - Boston - 9/20/23
- Pharmscript - Pharmacy Technicians - Marlborough - 9/13/23
- Armstrong Ambulance Service - Pre-Billing Specialist (Ambulance Billing) - Arlington - 9/11/23
- Community Care Cooperative - Epic Clinical Analyst and Community Health Worker - Boston/Hybrid - 8/29/23
- Faulkner Hospital - Office Coordinator and Food Service & Nutrition and Enviro/Housekeeping roles - Boston - 8/29/23
- City of Boston/Age Strong Commission - Various positions (Boston residency required) - Boston - 8/25/23
- Small Door Veterinary - Member Experience Roles, Nurse/Vet Tech Roles, Veterinarians, and more - Brookline and Newton - 8/23/23
- Inman Pharmacy - Pharmacy Technicians - Cambridge - 8/22/23
- A Season Home Care - Home Health Aides/Certified Nursing Assistants - Event on August 31 -

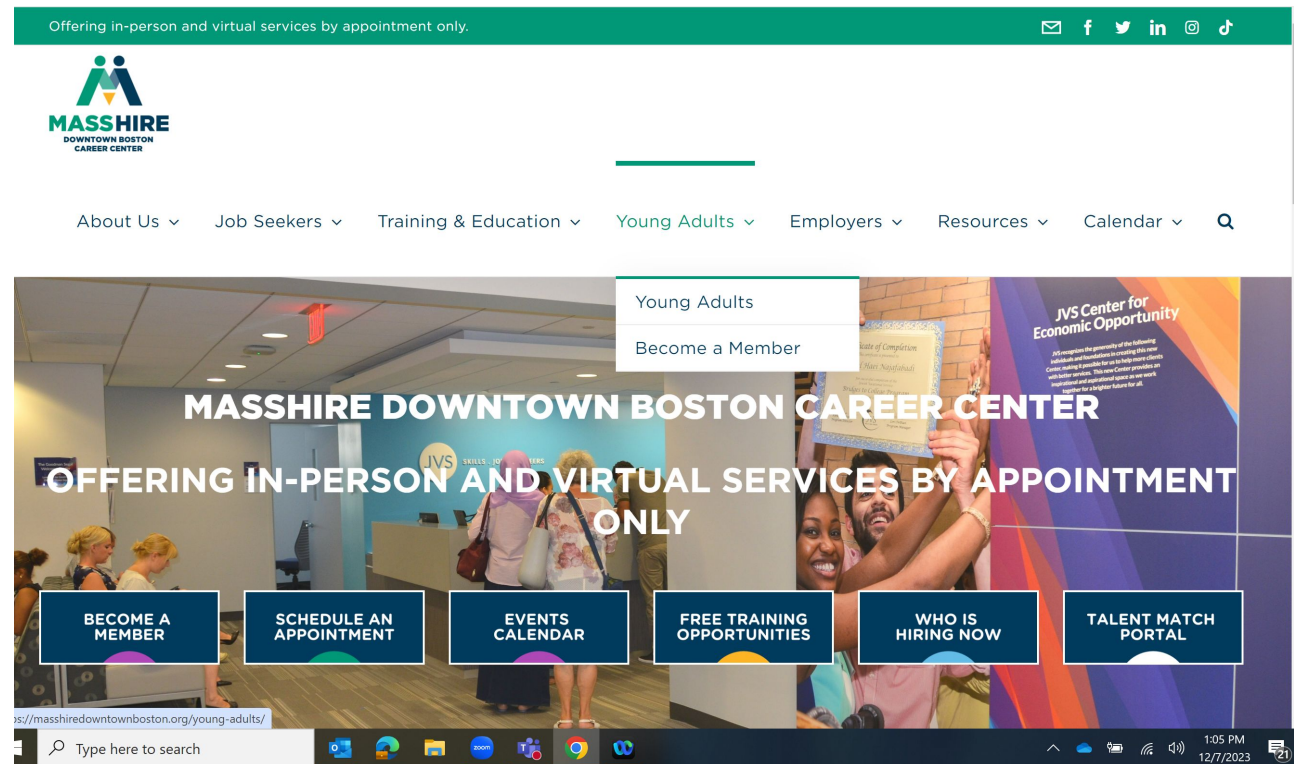


## Hot Jobs

- The Langham Hotel Boston - Host Person, Receiver, Room Attendant, Door Person - Boston - 9/22/23
- Liberty Hotel - Food and Beverage Manager - Boston - 9/20/23
- Boston Harbor City Cruises - Deckhands (Onboard Guest Services) - Boston - 9/19/23
- The Newbury Hotel - Housekeeping, Food Service, Customer Service, Management - Boston - 9/6/23
- The Pickup Crew - Cleaning Technicians - Eastern Massachusetts - 8/22/23
- Hyatt Regency Boston - Front Desk Agent and Doorbell Attendant - Boston - 8/21/23

# How to get started!

- Go to <https://masshiredowntownboston.org/> and click on the "Young Adults" page



# How to get started, part 2!

Click "schedule a meeting"

Choose onsite or virtual

Choose a time!

Schedule a Meeting with a Career Coach →

## With Young Adult Career Services You Can:

- Explore careers
- Enroll in a job training program
- Apply for jobs
- Get referrals to employers who are hiring
- Write resumes and cover letter
- Practice your interviewing skills
- Grow your financial capabilities
- Build skills and Achieve Your Career Goals!

## Eligibility

### Young Adult Career Center

Book your FREE 30-minute 1:1 coaching session with a MassHire Downtown Boston Young Adult Career Navigator!

#### Onsite Career Coaching

Book your FREE 30-minute 1:1 coaching session with a MassHire Downtown Boston Young Adult Career Navigator! Onsite Meeting Address: 75 Federal Street, 3rd Floor ...

#### Virtual Career Coaching

Book your FREE 30-minute 1:1 coaching session with a MassHire Downtown Boston Young Adult Career Navigator! Virtual career coaching takes place via Zoom. You will...



### Young Adult Career Center Virtual Career Coaching

30 min

Book your **FREE 30-minute 1:1 coaching session** with a MassHire Downtown Boston Young Adult Career Navigator!

**Virtual career coaching takes place via Zoom.** You will receive a confirmation email with a Zoom link immediately after scheduling.

**PLEASE NOTE:** We only book 5 days

### Select a Date & Time

< December 2023 >

Friday, December 8

SUN MON TUE WED THU FRI SAT

1 2

3 4 5 6 7 8 9

10 11 12 13 14 15 16

17 18 19 20 21 22 23

24 25 26 27 28 29 30

31

31

#### Time zone

🌐 Eastern Time - US & Canada (1:1pm) ▾

11:15am

2:15pm

3:00pm

3:45pm

4:30pm

# EXPLORE • DEVELOP • SUCCEED

## WELCOME TO MASSHIRE DOWNTOWN BOSTON YOUNG ADULT CAREER CENTER SERVICES

### WE ARE HERE TO ASSIST YOU WITH:

- Career exploration
- Job training
- Job applications
- Referrals
- Resume and cover letter writing
- Interview practice
- Financial growth

### ELIGIBILITY:

**Boston Residents Age 18-24**

### CONNECT WITH A COACH:



**MASSHIRE**  
DOWNTOWN BOSTON CAREER CENTER

 **75 Federal Street, 3rd Floor • Boston, MA 02110**  **617.399.3100**  **[www.MassHireDowntownBoston.org](http://www.MassHireDowntownBoston.org)**

Veterans and their eligible spouses receive priority of service. MassHire Downtown Boston is an EEO Employer. Auxiliary aids or services are available upon request to individuals with disabilities. MassHire Programs & Services are funded in part by US Department of Labor (USDOL) Employment and Training Administration grants. Additional details furnished upon request.



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*mefa*<sup>®</sup>

Thank You

**QUESTIONS?**

Call (800)-449-MEFA (6332)  
or email [collegeplanning@mefa.org](mailto:collegeplanning@mefa.org)

*mefa*<sup>®</sup>